

Responses to Questions for RFP# 155187-FH:

I. Questions related to the above referenced RFP. Related to: RFP 155187-FH Sections I - XIII

1. The question period closes on March 22, 2019 or four days before the Mandatory Pre-Proposal Conference and following Site-Visit. There may be a requirement for questions that result from the discussions during the Pre-Proposal Conference and/or generated by the Site Visit. Will the Department receive and answer any questions after contractors have the first opportunity to meet with the Department and inspect the totality of the project limits?

VDOT Response: Offerors should submit questions no later than 5 working days prior to the due date of the solicitation for the Department to respond to their question.

2. The RFP has a very short time frame to prepare the Technical Proposal and Pricing with only 16 calendar days and 12 business days from Pre-Proposal Conference. Will the Department consider extending the bid due day beyond April 11, 2019.

VDOT Response: See Addendum 1 change of due date to April 18.

3. Section III: Please provide or direct Contractor to where we can obtain a copy of the "Woodrow Wilson Bridge Operation, Maintenance and Inspection Manual". We were unable to locate on the MDSHA online publications website.

VDOT Response: VDOT will provide the manuals in the CD to potential offerors

4. Section IV D 1. c. xi: Please provide information quantity and location of any flashing signs that are covered by a maintenance agreement with a city or county?

VDOT Response: All flashing lights and signs are to be maintained by the Contractor

5. Section IV D 2. e iv Vehicle Gates: Please provide the details on the specifications and quantity of the additional warning signage contractor is responsible to install?

VDOT Response: (Pg. 26-27) The vehicle gate referenced is the vertical rising gate for the parking lot below the bridge. It is maintained by another contract however, the awarded Contractor will be required to keep it clean and will be required to maintain power to the control box. The awarded Contractor will be required to install any additional signs as directed by the Department. If additional signage is needed, it will be provided by the Department. All 'movable barriers' and arms located on the bridge are to be maintained by the awarded Contractor. The Contractor will be provided a contact after the Contractor award.

6. Section IV D 5. a. vi: Can Department please provide list of areas identified in the Department's annual pavement data collection that are exempt from Contractor's requirement to maintain? Additionally can the Department please provide the Annual Condition Rating (CCI) for all pavement sections located within the project limits? Maintaining the World Around You 3735 Buckeystown Pike wPO Box 70 Buckeystown, MD 21717 wPhone: (301) 831-1000 wFax: (301) 874-2876 www.royjorgensen.com

VDOT Response: All pavement sections are to be maintained by the contractor. The CCI rating will be provided in the CD to potential offerors

7. Section IV D 3 b.: Can the Department please provide Contractor with copies of latest available NBIS Inspection Reports for all bridges and Ancillary Structures within the WWB project limits? This information is needed to develop a maintenance plan that could extend for 11 years.

VDOT Response: This information is not available until after project award is made.

8. Section IV D 4: Can the Department please provide latest Structure Inventory and Appraisal (SI&A) Reports and Repairs.

VDOT Response: This information is not available until after project award is made.

9. Section IV D 5. e.: Can the Department please provide the anticipated schedule to when the Standpipe System pressure testing will be completed and these assets will become the Contractor's responsibility.

VDOT Response: Currently the status of the standpipe system testing is unknown. The system will not be Contractor's responsibility until sections are tested and turned over to the Contractor. No schedule is provided at this time.

10. Section IV D 5. e.: Can the Department please provide Contractor with copies of the Standpipe Inspection Testing Finding Reports?

VDOT Response: None are operational at this time. Reports will be given when the system is tested and turned over to the awarded Contractor

11. Section IV H 1. f: Can the Department please provide a copy of contract with costs for SimplexGrinnell alarm system monitoring and maintenance services.

VDOT Response: The contract requested is currently held by the current contractor, the cost has been \$2,650 annually.

12. Section IV J 2: Will the Department provide the minimum time frame after handover for the initial MRP evaluation? Also, will the Department provide any MRP penalty waiver on the first MRP evaluation to allow sufficient time for the Contractor to bring any assets that may be deficient at the time of handover?

VDOT Response: The fall 2019 WWB evaluation is to be waived. The first evaluation will be spring 2020.

13. SECTION VI Evaluation and Award Criteria: Can the Department please update this section to show the Assigned Weights for each proposal section.

VDOT Response: The evaluation criteria assigned weights will be posted on eVA at least one day prior to the RFP due date.

14. Will the Department provide Contractor with access to Snow and Ice Anti-Icing and De-icing Materials? Do we have the ability to obtain De-Icing Chemicals from existing Salt Storage Facilities?

VDOT Response: Yes, materials will be provided to the Contractor.

15. Can Contractor purchase Snow & Ice Anti-Icing and De-Icing Chemicals from the Department.

VDOT Response: Materials will be provided to the Contractor at no charge.

- 16. Are any assets that are damaged or not meeting the Performance Criteria (e.g. Guardrail) at time of handover to be repaired by and at Contractor’s cost as part of the Contract or will Department negotiate for additional compensation to make these repairs.

VDOT Response: The current contractor will be responsible for repairs needed up to the end of the contract.

II. The following additional Questions related to the above referenced RFP.

- 1. Section IV D 2. e vi.: Please confirm the Contractor is not responsible for performing any work related to repairing the Gates. This work is the responsibility of the “Statewide Security System Maintenance vendor” under a separate contract to the Department? Can you please identify the Statewide Security System Maintenance vendor and provide contact information?

VDOT Response: (Pg. 26-27) The vehicle gate referenced is the vertical rising gate for the parking lot below the bridge. The gate is maintained by another contract, however, you are required to keep it clean. The awarded Contractor will be required to maintain power to the control box. The awarded contractor will be required to install any additional signs as directed by the department. If additional signage is needed it will be provided by the department. All ‘movable barriers’ and arms located on the bridge are to be maintained by the Contractor. The Contractor will be provided a contact for the vertical gate after the Contractor award.

- 2. Attachment H and J-A: The price Bid Form Attachment G indicates Roadway Sweeping to be calculated for performance on 12 cycles annually. The Performance Criteria, Attachment J-A, indicates Sweeping shall be performed at an estimated/anticipated every 4 months or 3 cycles annually. Please confirm the anticipated annual roadway sweeping cycles.

VDOT Response: The estimated / anticipated sweeping cycles will be the decided under the department’s discretion. The Department may increase or reduce sweeping cycles as needed.

- 3. Attachment K: Can you please identify the locations and quantity of overhead bridge lighting to be maintained by the City of Alexandria?

VDOT Response: None, all bridge lighting is maintained by the awarded Contractor.

- 4. Attachment U: Is this contract considered a Federal Aid Construction Contract requiring certified payrolls or is this a Maintenance contract not required to meet the contract provisions stipulated in Attachment U. If you have any questions or require additional information, please do not hesitate to call me

VDOT Response: There is not a Federal Aid agreement. That attachment was included so if we are affected by a disaster and there is federal money available for recovery, the Department can apply. Without this attachment in the contract, we cannot apply for disaster funds.

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III. Questions regarding the subject RFP:

- 1. Will the Department please share the project’s historical MRP Reports?

VDOT Response: YES, 3 years worth of evaluations will be provided on the CD.

- 2. Will the Department please share the latest NBIS Reports?

VDOT Response: This information is not available until after project award is made

3. RFP Section VI. Evaluation and Award Criteria - We note the inclusion of item 6. regarding the Quality of Specific Plans in the Evaluation Criteria. Given the fact that approved plans are in existence, and a mandatory site visit is inadequate basis upon which to develop said plans, it is apparent that an inequity exists in the Evaluation Criteria favoring the incumbent Contractor. Please outline the process by which the plans provided by the incumbent Contractor will be fairly evaluated relative to those of non-incumbent Contractors.

VDOT Response: Offerors' plans should be based on the Offeror's methodology in performing the services specified in the RFP. The evaluation committee will analyze the Offeror's response how they plan to provide the services required. The Department strives to implement innovative plans to perform the required services.

4. Under RFP Section IV((D)(4)(f)(ii), Contractor is required to report deficiencies that do not fall within "Ordinary Maintenance". Will Contractor have any responsibility for repairing such deficiencies, or will the Department be responsible?

VDOT Response: Pg 30 The Contractor shall make all repairs. Time periods to repair are different.

5. RFP Section IV(H)(4)(b) refers to "damages caused by the snow removal contractor working in the area". Isn't Contractor responsible for snow removal under the RFP? Please explain the intent of this provision.

VDOT Response: Pg 45 If in an event that the Department has determined is beyond the expected capability of the Contract, such as a major storm, the Department may bring in additional equipment (VDOT or contract) to assist if the Department believes additional forces are needed. If damage is caused by these additional sources, and not compensated by third party damages, the Department may make payments to cover the damages.

6. RFP Section IV(H)(4)(d) says that damaged assets shall be repaired or replaced if the damage results in an assignment of claims and monies are collected. If the responsible third party cannot be identified or monies are not collected, is Contractor still responsible for repairing or replacing the damage?

VDOT Response: Pg 45 Yes, all damage is to be repaired or replaced as necessary.

7. RFP Section IV(H)(7)(a) excludes "winter weather events" from the Department's responsibility following a natural disaster or catastrophic event. Can you clarify the definition of "winter weather events"?

VDOT Response: Pg 46 Normal winter weather is regardless of amount and severity, unless determined by the Department to be classified as a natural disaster or catastrophic event.

8. Will the Department please consider an extension of time of three (3) weeks to the submission date to allow site visits to be completed, questions asked and answered, and a

comprehensive and value added tender to be submitted. This additional time will allow contractors to fully understand the scope and complexity of the contract.

VDOT Response: See Addendum 1, change of due date to April 18.

IV. Our Team's questions:

1. General. **Q. What is the Contract Start date for this RFP# 155187-FH?**

VDOT Response: Spec. T&C #39, P98 There is no start date in the RFP. The start date is determined at the time of contract award. An extension of the current contract may be needed for the transition period to the new contract (to provide Criminal Record checks, performance and payment bonds). At this point in the RFP process, a start date for the new contract cannot be provided.

2. General. **Q. Will there be a follow-up question and answer period post the mandatory pre-proposal meeting and site visit?**

VDOT Response: Offerors should submit questions no later than 5 working days prior to the due date of the solicitation for the Department to respond to their question.

3. General. **Q. Since VDOT added additional commodity codes to this solicitation 5 business days after initial posting, will VDOT consider extending the deadline for proposal submission?**

VDOT Response: See Addendum 1, change of due date to April 18.

4. Ref. B. Resources, VDOT Level 1 Incident Commander Training. **Q. Is this training provided at no cost to the awarded contractor? If not, please provide associated cost(s).**

VDOT Response: Yes, Online FEMA training will be provided to the awarded Contractor

5. Ref. Page 14, RFP, Section III Background. "All Offerors may obtain a copy of the Woodrow Wilson Bridge Operation, Maintenance and Inspection Manual." **Q. Kindly provide a copy.**

VDOT Response: It is provided in the CD for additional data.

6. Ref. D. Asset Maintenance, Repair and Replacement, Item 3, b. Bridge and Ancillary Structure Inspections. **Q. Please provide the latest dates and results of the biennial NBIS and the latest dates and results of Underwater inspections.**

VDOT Response: This information is not available until after project award is made.

7. Ref. D. Asset Maintenance, Repair and Replacement, Item 5, a., vi. "available pavement condition ratings". **Q. Kindly provide a copy of this report.**

VDOT Response: It is provided in the CD for additional data

8. Ref. E. Emergency Response Services, Item 1. "The Contractor shall utilize and follow the VDOT Emergency Response Command and Control Standard Operating Procedure (SOP), with utilization of the Incident Process Map, and Weather Process Map, including any supplementary documents." **Q. Kindly provide a copy of the referenced SOP, inclusive of all supplementary documents.**

VDOT Response: New versions to replace the current RFP versions are in the Addendum 1 Attachment T, and are in the CD.

9. Ref. G. General Traffic Control. **Q. Kindly provide a list of scheduled specific activities and a two-year history of special events that have occurred.**

VDOT Response: There was one (1) bike marathon and one (1) 2 k each year but neither involved Contractor assistance.

10. Ref. H. Additional Requirements. 5. Customer Service. **Q. Will VDOT and MDOT provide the awarded contractor training on each of their work order systems; and if so, what are the specifics of the training (e.g., costs, location, length, and itinerary)?**

VDOT Response: Yes, the Contractor will be provided training at no cost.

11. Ref. V, Proposal Preparation and Submission Instructions, B. Specific Proposal Instructions, Tab 3 Experience and Qualifications Key Personnel. Comment: The Key Personnel listed are not inclusive of the Key Personnel listed in IV. Statement of Needs, B. Resources, Item No. 2. **Q. Please verify if VDOT needs the Proposer to identify and provide relevant qualifications for Supervisor / Manager / Crew Supervisor; Safety Officer(s); and or Security Officer(s)?**

VDOT Response: Offerors should identify and provide relevant qualifications for each of these.

12. Key Personnel are defined in two different areas in the RFP and are not the same positions [IV Statement of Needs under personnel and Tab 3 Experience and Qualifications for Key Personnel]. **Please define the Key Personnel for this solicitation.**

VDOT Response: Key personnel are defined in section IV.B.2 (page 15); Your Tab 3 response should include qualifications and experience for all.

13. Ref. V, Proposal Preparation and Submission Instructions, B. Specific Proposal Instructions, Tab 5, e. Customer Service, Timeliness Requirements and Tracking Plan. Comment: VDOT is requesting that the Offeror describe in detail the system to track, monitor, and ensure compliance, whereas in Section H. Additional Requirements, 5. Customer Service VDOT requires the awarded Contractor to utilize VDOT and MDOT's computerized systems for this work effort. **Q. Please clarify if we should propose our own Computerized Maintenance Management System (CMMS) in addition to the systems required in the solicitation.**

VDOT Response: Pg 45-6 NOVA The log/tracking plan referred to here is for complaints from the traveling public about items such as (but not limited to) lighting, pavement conditions, signage.

14. RFP d, p. 66, Are there existing strategic salt supply staging areas (e.g., salt bins, salt ponds)?

VDOT Response: The Department will make salt available to the Contractor at other facilities if the need arises.

15. Is there a Brine Tank available for contractor use?

VDOT Response: Yes, it will be available at the VDOT yard

16. Is there a required / mandatory equipment list? Is there an equipment list available from the previous contract?

VDOT Response: No, there is not a required equipment list, this is a requirements contract, which allows the contractor to use whatever equipment that is necessary to meet the timeliness requirements.

17. Are there any planned improvement projects within the project limits during the contract term?

VDOT Response: Not at this time.

18. Assuming contractor is responsible for sound wall maintenance; will VDOT make any repairs to this asset as some are in disrepair?

VDOT Response: Not at this time. There is a price line to be able to address the sound wall under the new contract.

19. RFP, p. 59: **Should the Proprietary/Confidential Information Summary Form/Attachment E be submitted under Tab 1 with the other required forms or with the Redacted version?**

VDOT Response: Include in Tab 1 for both the proposal and the redacted proposal.

20. RFP, p. 66: Contractor shall coordinate with both MDOT-SHA and VDOT in order to obtain any salt necessary and to identify an additional source of salt for their needs to meet Performance Criteria, in addition to any supply that might be provided by the Department. **Please clarify. Should contractors interpret “might be provided” as “will be provided” by the Department?**

VDOT Response: “Department will provide”

21. Will VDOT provide any CD(s) that contain all of the geographical mapping parameters showing precisely where all of the "beginning & end" demarcations for all of the on-ramps, exit ramps, etc.?

VDOT Response: There are no maps currently available, Attachment H states the location limitations and the ramps start and end at the gore.

22. Will VDOT provide the WWB Operations, Maintenance and Inspection Manual?

VDOT Response: Yes, it will be loaded on the CD.

23. Are salt, sand, and pre-treatment chemicals considered “deicing materials” that VDOT stated they will provide?

VDOT Response: Yes

24. Ref. J. Maintenance Rating Program (MRP) Evaluations. **Will the Department please provide current MRP evaluations, scores and detailed data sheets for the last three years?**

VDOT Response: YES, it is on the CD

25. General. Asset Inventory. **Will the Department please provide inventory data for assets under responsibility of the RFP, as outlined in Attachment H – Location of Services?**

VDOT Response: There is no current inventory data for assets under this RFP

V. **Please find additional questions for the RFP# 155187-FH WWB BIMS below:**

1. Attachment G, “PRICING SCHEDULE”, Section C. “requirements Based Services”; are these quantities guaranteed per cycle and per year? Are these quantities per cycle accurate?

VDOT Response: No, the quantities are estimated and not guaranteed amounts.

2. Attachment G, “PRICING SCHEDULE”, Section C. “requirements Based Services”, 14. Stormwater Management Facilities **(See Attachment LL for Maryland Stormwater Pond identification**

\$ _____ per month X 60 months = \$ _____

Is the intention of this item to maintain only the Stormwater Pond for Maryland and exclude all the Stormwater facilities for Virginia? If so, can you provide scope of the work for this item?

VDOT Response: The scope of the work can be found in Attachment J-A

3. RFP, pg 24-25, Sec d., lines i., ii, v and vi; please clarify what “all other maintenance asset items” are?

VDOT Response: All additional maintenance assets that are within the project limitations that are not exclusively excluded.

VI. **General: WWB has a restroom for which the contractor delivers water to fill a water tank.**

1. Does it have a septic tank that needs pumping?

VDOT Response: No, the facilities run on city sewer

2. Are there any leaks in the gear boxes?

VDOT Response: No, as of the last inspection 4-3-2019.

3. Does the oil in the gear boxes need changing or filtering?

VDOT Response: No, inspected on 4-3-2019

4. Has oil in the gear boxes ever been changed?

VDOT Response: Yes as per maintenance manual

5. Can we get a copy of maintenance records?

VDOT Response: Records will be provided to the awarded contractor

6. Can we get a copy of all the assets?

VDOT Response: There is no current cumulative asset inventory data for this RFP

7. When were the generators serviced by a certified tech?

VDOT Response: On 2-21-2018

8. Have the generators had a load bank test done?

VDOT Response: Yes, as of 5-16-2018

9. Have there been any issues in the past with birds, pests, or rodents in the past? If so, please elaborate.

VDOT Response: Yes, primarily spiders, bird and mouse droppings. Serviced Annually

10. Please provide a copy of the Sign In sheets from the mandatory pre-proposal meeting and site tour.

VDOT Response: Sign in sheets have been posted on the eVA website

Attachment U - Required Contract Provisions

11. Please provide clarity on when Federal funds would be included in the project and the context for which the funds will be used and when Davis-Bacon provision will go into effect.

VDOT Response: There is not a Federal Aid Agreement. That attachment was included so if we are affected by a disaster and there is federal money available for recovery, we can apply. Without this in the contract, we cannot apply for disaster funds.

12. Please provide a copy of the referenced Wage Determination.

VDOT Response: This is not a federal wage contract so there is not a wage determination.

VII.

Also, what is the required SWaM % to be met for this submittal and can the financial statements be provided on a CD?

VDOT Response: There is not a fixed SWaM requirement. The SWaM participation goal is 42% statewide for all state agencies. Financial statements should be included in your paper response and as part of your electronic proposal.

VIII. We have the following question:

Attachment M of the RFP includes the following assets in the table:

Service D -Tunnel Drainage Grates (Drop Inlet Covers, Open Cut Trench Drain Interceptor Covers)
Service D -Tunnel Washing
Service D - Roslyn Tunnel

Please clarify there are no tunnel assets included in the WWB Scope of Work.

VDOT Response: Those items in the Services D group do not pertain to the WWB project.
The asset weighting sheet is a general chart and used for other MRPs as well.

IX. Please find a question for the RFP# 155187-FH WWB BIMS below:

During the current contract term, significant scope/inventory was added that resulted in a significant increase in price. Are there any significant changes anticipated within the next 5 to 11 years that VDOT/MDSHA is aware of now that proposers should be aware of?

VDOT Response: None are planned

X. QUESTIONS

1. General, Will an Executive Summary be counted as part of the 125 pages?

VDOT Response: Yes

2. RFP, page 28, paragraph ii, requires the Contractor to input the following information into HMMS:

- ancillary inspection
- planned road closures and openings
- weekly work plans
- weekly work accomplishments

Will the Contractor's personnel and subcontractors' personnel employee details and costs be loaded into HMMS? Equipment details and costs?

(It seems this information will need to be in HMMS to make it useful to the Contractor as a work activity tracking, costing and documentation tool.)

VDOT Response: They don't have to enter the employee/equipment detail or the cost

3. Are the VDOT assets (inventory) within the project limits already loaded into HMMS? If not, will the Contractor be responsible for collecting and entering this data?

VDOT Response: No, If it is one of our assets involved then they could enter it in the system

Oral Questions received at the Pre-Proposal Conference 3/26/2019

1. Who communicates updates with the TOC, when the contractor is mitigating an emergency or accident on the project in excess of 1 hour and other emergency personnel are still onsite. Does the contractor have required reports to the TOC?

VDOT Response: After 1 hour, the Contractor is to take over and assume responsibility and communicate with emergency personnel and TOC until the emergency or accident is mitigated.